

# Recreation District #1 of St. Tammany Parish



Chairman: Nixon Adams  
Vice-Chairman: Shearn Lemoine  
Commissioner: Rick Danielson

Commissioner: John Neill  
Commissioner: deShea Richardson  
Commissioner: Barrett McGuire

Commissioner: Ed Bee  
Executive Director: Suzanne Reeder

## Recreation District #1 of St. Tammany Parish Board of Commissioners Meeting Agenda Thursday, June 20, 2024, 6:30pm Castine Center – Conference Room E

1. Call to Order
2. Agenda Approval
  - 2.A. Additions, Deletions, Substitutions
3. Welcome/Visitor Presentations
  - 3.A. First Tee of New Orleans – Perry Faulkner, Executive Director and Michael Arnaud, Northshore Operations Manager
  - 3.B. Ericksen Krentel – Audit report
4. Approval of Minutes
  - 4.A. Board of Commissioner Meeting Minutes – May 15, 2024  
**Recommendation:** Motion to approve the meeting minutes for regular Commission Meeting held on May 15, 2024  
**Attachment(s):** Draft – May 15, 2024, Regular Meeting Minutes
5. Financials
  - 5.A. Monthly Summaries (vote)
  - 5.B. Review of Bank Statements by N. Adams and Credit Card Statements by S. Lemoine
6. Proclamations
  - 6.A. July is Recreation & Park Month and July 19<sup>th</sup> is Park & Recreation Professionals Day at Pelican Park  
**Recommendation:** Motion to approve proclamation endorsement by Commission Chairman  
**Attachment(s):** 2024 July is Parks & Recreation Month
7. Resolutions
  - 7.A. Resolution #2024-007: A resolution setting the millage(s) levied on the 2024 tax roll and the collection of said taxes imposed on all property subject to taxation by Recreation District #1 of St. Tammany Parish.  
**Recommendation:** Motion to approve millage rates set for:
    - 1069 148: Acquisitions & Maintenance Expires 2043 - 6.050 mills
    - 1069 147: Bond Expires 2042 - 0.700 mills**Attachment(s):** 2024 July is Parks & Recreation Month
8. Committee Meeting Updates
  - 8.A. Youth Sports Committee
  - 8.B. Strategic Planning Committee
  - 8.C. Concessions Committee

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## 9. Division Monthly Reports

- 9.A. Planning/Environmental Education
- 9.B. Parks
- 9.C. Recreation
- 9.D. Castine Center
- 9.E. Concessions
- 9.F. Administration

## 10. New Business/Reports in Brief

- 10.A. Board Planning Recreation – Friday, July 12, 2024, from 1:00pm – 5:00pm at the Castine Center
- 10.B. Finance – Closing the Deposits Held Checking Account

**Recommendation:** Motion to approve the closing of the Deposits Held checking account ending in -5306

**Attachment(s):** Agenda Memo

- 10.C. Finance – Selection of the Official Journal

**Recommendation:** Motion to approve the St. Tammany Farmers as be the official journal of the District for the period of July 1, 2024, through June 30, 2025

**Attachment(s):** Agenda Memo & St. Tammany Parish Resolution Series No. C-6966: Approved at The June 6, 2024, Council Meeting

- 10.D. Finance – Addition of Full-Time Accounting Specialist

**Recommendation:** Motion to authorize addition of full-time accounting specialist to support ongoing and anticipated needs of the Finance department and that necessary budget adjustments be made to accommodate this position

**Attachment(s):** Agenda Memo & Justification

- 10.E. Finance – Approve and Accept the Audit Documents as Submitted

**Recommendation:** Motion to approve and accept the audit documents as submitted by Ericksen Krentel for the fiscal year ending December 31, 2023.

**Attachment(s):** St. Tammany Recreation District No.1 – Communication to Those Charged with Governance Letter  
St. Tammany Recreation District No. 1 – Financial Statements – December 31, 2023

## 11. Old Business

## 12. Public Comments

## 13. Adjourn